

DAY AND/OR NIGHT CUSTODIAN

Definition

With supervision:

Perform varied, responsible custodial services to keep assigned building and grounds areas clean, orderly and safe

Maintain building security

Assist with routine grounds work

Do related work as required; may do delivery duties and assist other maintenance employees as needed

May do pool work if deemed qualified and is assigned to that work by site administrator

Examples of Duties

Sweep, mop, scrub and apply floor finish, dust, wash, finish or polish furniture and wood surface

Empty and clean waste receptacles, wash windows and walls, clean restrooms

Pick up and dispose of debris; sweep/rake sidewalks and parking areas, move and arrange furniture and equipment

Polish metalwork; replace fluorescent tubes and light bulbs

Replenish restroom and custodian supplies, receive and store supplies

Turn on/off lights, unlock/lock doors and windows; report the need for repairs

Observe building activities to prevent vandalism, ensuring building security

Operate power-cleaning equipment

Line athletic fields

May operate and clean low pressure heating systems

May train and supervise student aides

Assist with emergency cleaning to preserve health and safety

Remove and/or paint over graffiti

Assemble new furniture as time allows

Example of pool duties, if assigned:

Check swimming pool water for chlorine, pH, alkalinity, calcium hardness, TDS (Total Dissolved Solids) counts and temperature

Add chemicals and/or adjust the supply of chemicals to bring water in the pool to predetermined standards of safe purification and sanitation

Start and stop pool-circulating pumps

Backwash pool filters

Sweep and vacuum pool-keeping debris, sand and rust marks off the bottom

Maintain cleanliness of all parts of pool including tile, deck and surrounding areas

Desirable Qualifications

Education and experience:

A high school diploma

One year of experience in custodial, grounds or maintenance work

Knowledge of:

Methods, materials and equipment used in custodial work

Applicable health and safety requirements

Proper lifting and moving techniques

District Disaster Preparedness Plans

Ability to:

Operate district vehicles and equipment safely

Establish and maintain cooperative relationships with those contacted in the course of work

Communicate well verbally and in writing; understand and carry out verbal and written instructions

Analyze situations and adopt a course of action; solve many problems independently without supervision

Simultaneously handle many ongoing projects

Use common electrical cleaning equipment
Do heavy custodial work

Handle emergency situations properly; report and respond to supervisors and/or public safety authorities; adopt safe course of action

Licenses and certificates required:

Valid California driver's license and insurable under district coverage

Certified pool operator (if applicable)